



Construction of Agenda

1. The Superintendent in cooperation with the Chairperson of the Clinton Board of Education (the “Board”) shall prepare an agenda for each regular and special meeting of the Board.
2. In addition to those items listed by the Chairperson of the Board, any member of the Board may contact the Chairperson or the Superintendent and request that an item be placed on the regular meeting agenda. This request must be made no later than seventy-two (72) hours prior to the legally required public posting of the agenda.
3. If at least three Board members request in writing that an additional agenda item be placed on the Board’s agenda, it will either be placed on the agenda or a special meeting of the Board will be scheduled within fourteen (14) days of the request.

Posting of Agenda

1. At least twenty-four (24) hours prior to the time of the regular or special meeting, an agenda will be constructed and posted by the Superintendent of Schools for the Board.
2. An agenda will be posted with the Clinton Town Clerk and in the Board’s Administrative Offices and on Board’s Internet web site. Any associated documents that may be reviewed by members of the Board at such meeting shall be posted on the Board’s Internet web site, provided such documents are not exempt from disclosure under the Freedom of Information Act.
3. The Board may add items to the agenda of any regular meeting by a two-thirds vote of those Board Members present and voting.

Legal Reference: Conn. Gen. Stat. § 1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions.
Conn. Gen. Stat. § 10-218 Officers. Meetings.
Conn. Gen. Stat. § 10-220 Duties of boards of education.
Public Act 23-160, “An Act Concerning Education Mandate Relief and Other Technical and Assorted Revisions and Additions to the Education and Early Childhood Education Statutes.”

Bylaw adopted: September 23, 1991
Bylaw revised: August 16, 1999
Bylaw revised: February 7, 2005
Bylaw revised: November 19, 2018
Bylaw revised: May 16, 2022
Bylaw revised: December 4, 2023